

GEARY COUNTY PUBLIC WORKS



Jeremie Myers Administrator
310 E. 8th Street
Junction City, KS 66441
(785) 238-3612

REQUEST FOR SEALED BID FOR GEARY COUNTY EMERGENCY MANAGEMENT BUILDING EXTERIOR PAINTING PROJECT

BUILDING LOCATION
(236 E 8TH ST, JUNCTION CITY, KS 66441)

Sealed Bids will be received by the:
Geary County Public Works Department
310 E. 8th Street
Junction City, KS 66441

Until 4:30pm on Friday, May 2nd, 2025

NAME OF CONTRACTOR: _____

ADDRESS OF CONTRACTOR:

_____ **ZIP:** _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

NOTICE TO CONTRACTOR

Sealed Bids will be opened by the Geary County Commission at 200 E. 8th Street, Junction City, KS on Monday, May 5th, 2025 @ 11AM.

The sealed bid will cover all aspects of exterior wall cleaning, priming and painting where required.

The selected contractor will be responsible for furnishing all supplies.

The contractor must state any exceptions to the Sealed Bid specifications.

All Sealed Bids must be submitted on the Standard PROPOSAL FORM (pg. 6) completed in ink or typewritten. The complete set of documents must be returned and shall be signed by an authorized representative.

The Sealed Bid envelope must be received at the below address by 4:30pm on Friday, May 2nd, 2025.

The Sealed Bid envelope will be sealed, and the outside will be marked:

**Geary County Emergency Management Building Exterior
Painting Project
ATTN: Jeremie Myers, PW Administrator
310 East. 8th Street
Junction City, KS 66441**

Any questions concerning the specifications or forms will be answered by Jeremie Myers at jeremie.myers@gearycounty.org or (785) 238-3612.

Intent: Work performed is intended to clean, prime and repaint the exterior of the Emergency Management Building to enhance the overall appearance while also adding a protective layer to protect the structure from outdoor elements.

Job Description: Selected contractor is responsible for cleaning and priming of all wall surfaces prior to painting. There are also two doors on the east side of building that need to be painted using the same paint color specified in this bid packet. The contractor shall clean all walls, trim and doors to remove any dust, dirt, loose paint or substances that may be present that would prevent proper adherence of primer and/or paint. Priming will consist only of areas not previously painted. Primer shall be applied to all surfaces that are bare brick or where brick repair has been done as well as all areas where new mortar has been applied. Areas where paint has faded or flaked to where brick, mortar or wood are exposed shall be primed as well. Any areas that are not covered in existing paint shall be primed prior to paint application. Once all areas have been properly prepped, the contractor shall apply (minimum two (2) coats) or as many coats as necessary of specified paint (**See Paint Specifications pg. 3**) to ensure paint coverage of painted surfaces. **See attached pictures on pg. 7 of bid packet for specified walls to be primed and painted.**

Paint Specifications: Sherwin - Williams 7021 simple white satin finish in duration exterior acrylic satin paint. Primer to be used shall be Loxon concrete and masonry primer-sealer on all brick or mortar surfaces. The contractor shall provide paint specifications for any paint other than what has been specified in the bid packet to be approved by Public Works Administrator (PWA).

Special Provisions: Contractor shall take necessary precautions as to not damage or destroy existing contents of building. The selected contractor shall take all necessary precautions to prevent any overspray onto any surface not intended to be painted. Measures must be taken to prevent any overspray on other nearby buildings. Public Works will work with the selected contractor to remove vehicles that may be near paint work being done.

Site Cleanup: Selected contractor shall clean up all tape, paper or plastic being used and dispose of such appropriately. Contractor shall clean any spilt or over application of paint on any surfaces or contents of building not intended to be painted.

Project Exemption Certification (PEC): The awarded contractor may request a PEC through the PWA via email. Geary County will not provide a PEC unless the request has been made. Request must be made prior to materials being purchased.

Work Schedule: Selected contractor shall coordinate a working schedule with Geary County Public Works Building Maintenance Department to ensure work does not conflict with scheduled events. Contacts will be provided to the selected contractor for this purpose and all parties shall agree to the working schedule prior to the start of any work.

Liability Insurance: Successful contractor shall carry “General Liability” Insurance under an occurrence policy that is for personal injury and property damage. Successful contractor shall furnish a current copy of liability insurance showing Geary County as the certificate holder.

Pre-bid Meeting: All contractors wanting to submit a sealed bid, should meet with a representative from the Geary County Public Works Department prior to submitting a sealed bid so they fully understand the scope of the work to be performed. Contact Geary County Building Maintenance Supervisor Frank Lewis at frank.lewis@gearycounty.org or 785-209-1914 to schedule a meeting; Monday - Friday 8:00AM to 4:00PM.

Sealed Bid shall include the cost of labor, materials, and incidentals necessary to complete this project.

Change Order: Cost set per hour basis = \$ _____

Do not figure this amount into the Grand Total.

Estimated Start Date: _____

Estimated Finish Date _____

Total: \$ _____

Geary County is Tax Exempt. DO NOT figure tax into the total.

Company: _____

Title: _____

Authorized Representative Signature: _____

In submitting this sealed bid, it is understood that the right is reserved by Geary County Commission to reject any or all bids, to make the award to other than the low bidder, to waive irregularities and / or informalities, and in general to make the award in any manner deemed by the Geary County Commission, in its sole discretion, to be in the best interest of the County. “By submitting a sealed bid, you agree to this term, if your bid is accepted”.

*It will be the responsibility of the Contractor to follow all City of Junction City/Geary County Building Codes and obtain any necessary permits as required.

(6) Total exterior walls to be painted. See images below.

