



GEARY COUNTY
KANSAS

Geary County
2026 Internal Budget Calendar

Date	Activity
March 24, 2025	Distribute 2026 budget calendar to department heads and Commission for review
Apr 7	Finalize 2026 budget baseline estimates with BOCC
Apr 8-11	Finance Director to formulate 2026 budget baseline estimates as applicable
Apr 17	Finance to forward preliminary personnel reports to departments for review/verification CPI-U for December annual from Bureau of Labor Statistics included in reports as guideline based on BOCC decision
On or before Apr 21	Finance Office sends letters to outside entities/agencies for appropriation requests
Apr 28	Departments submits/verifies preliminary personnel reports to Finance Director
May 9	2026 Rev/Exp Budget Request Forms distributed to depts/funds w/personnel numbers & budget baseline estimates
On or before May 15	Total real estate appraised value determined by the Appraiser's Office
On or before May 19	Outside agency appropriation requests due to Finance Director
On or before May 27	Departmental revenue and expenditure budget requests due to Finance Director Benefit district and special fund budgets due to Finance Director Revenue estimates received from the County Treasurer and other departments
June 1 (Statute)	Personal Property, Utilities, 16/20 M Vehicles, and Oil & Gas valuations certified
June 9-20 (4 sessions-afternoon)	Meetings between Commissioners and agencies/entities requesting appropriations Meetings between Commissioners and Department Heads to discuss budget requests
On or before June 15	Value of 1 Mill and Revenue Neutral Rate established and distributed by County Clerk
June 23 - July 3	Commission budget work sessions Department Heads review final proposed budgets with Commission as necessary
On or before July 20	Final day to notify County Clerk of intent to levy above RNR
July 21	Budget documents finalized and presented to Commissioners with Notice of Budget Hearing & Intent to Exceed RNR
July 25	Send Hearing and RNR Notice to local paper as applicable
July 30	Publication in local paper of the proposed budget and notice of public and RNR hearing as applicable & on website
on or before Aug 7	Clerk sends taxpayer information of intent to exceed RNR if applicable (mailed at least 10 days prior to public hearing)
August 18	2026 Budget - Public Hearing and RNR Hearing if applicable, Resolution approval Date may be adjusted if exceeding RNR (August 20-September 20)
October 1	Adopted budget due to County clerk if do not exceed RNR
October 1	Adopted budget due to County clerk (intent to exceed RNR--Resolution passed between August 20-Oct 1